



**OFFICE OF THE MEMBER,  
MOTOR ACCIDENTS CLAIMS TRIBUNAL, BARPETA**

**SHORT NOTICE INVITING QUOTATIONS**

Sealed quotations are invited affixing Court fee stamp of Rs. 8.50 (Non refundable) from the intending registered dealers/ Govt. Order suppliers for supply of following items for the establishment of the Member, Motor Accidents Claims Tribunal, Barpeta as per specification given below.

**Particulars of the items**

Sl. No.	Particulars	Specification required	Quantity
1	Desktop	Intel i5 processor, 512 GB SSD, 8 GB RAM 21.5" LED Monitor, Keyboard and Mouse, Ubuntu Linux OS, 3 years onsite comprehensive warranty.	3 Nos.
2	Printer	Type-Single function monochrom laser, Connectivity-USB, Wifi, Duplex Printing- Automatic, Memory-minimum 32 MB, Average print speed- 25 pages/min, Average monthly duty cycle-10000 pages, OS support-Linux, Windows, 3 years onsite comprehensive warranty.	2 Nos.
3	Printer	Type-Multi function monochrom laser, Connectivity-USB, Wifi, Duplex Printing- Automatic, Memory-minimum 32 MB, Average print speed- 25 pages/min, Average monthly duty cycle-10000 pages, OS support-Linux, Windows, 3 years onsite comprehensive warranty.	1 No.
4	UPS	1000VA (Numeric/ Elova/Microtech)	3 Nos.

**GENERAL TERMS & CONDITIONS**

1. The sealed envelope containing quotation shall be marked as "Quotation for supply of Computer peripherals" and the following documents must be annexed with the quotation.

- (a) Copy of PAN card.
- (b) Copy of GST registration certificate.
- (c) Copy of Trade License.
- (d) Dealer should enclose the copy of dealer certificate.
- (e) Copy of Bank Passbook having A/C No., IFSC and Branch.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and quotation to perform the supply of materials if the bid is accepted.

In the absence of any of the above documents/information, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be addressed to the office of the Member, Motor Accidents Claims Tribunal, Barpeta and will be accepted only during office on working days.

2. The rates approved by the undersigned, shall be valid for the said item/items. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period of supply. The supplier will be responsible for any increase in prices, taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of rates shall be to the supplier's account.

*Contd...2*



(2)

3. The undersigned reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

4. The undersigned reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected firm/tenderer/bidder.

5. The undersigned reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.

6. In case of violation of terms and conditions of the tender document or unsatisfactory or poor quality and below standard supply of materials the undersigned reserves the right to terminate the supply order without giving any intimation/rejection to the supplier/contractor for rejection of the supply order.

7. Payment will be made subject to availability of fund.

8. The decision of the undersigned in all respect shall be final and binding on all.

The sealed quotations should reach the undersigned on or before **29<sup>th</sup> November, 2023** & no quotation/tender will be received thereafter. The tenders shall be opened in the office of the undersigned, on **30<sup>th</sup> November, 2023** at **11.00 A.M.**

Sd/-

(T. K. Bhattacharjee)  
Member,  
Motor Accidents Claims Tribunal,  
Barpeta.

**Memo No. MACT(B)-2/2014/ 5004-06**

**dtd. 18-11-2023**

Copy to:-

1. The System Officer E-Court, District Judiciary Barpeta for uploading the Quotation in the Barpeta District Judiciary website.
2. The Notice Board of this office.
3. Office file

(T. K. Bhattacharjee)  
Member,  
Motor Accidents Claims Tribunal,  
Barpeta.  
.. Member ..  
M.A.C.T. Barpeta (Assam)

12/18/11/23

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