



OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURT ::::: BARPETA

No.FCB/04/OE/2023/२२४

Barpeta the dated 28th March, 2023

NOTICE INVITING TENDER

Sealed quotations are hereby invited affixing Court Fee stamp of Rs. 8.50 (Non refundable) from Govt. Registered Supplier/ Firms to supply stationery as well as other kinds of required articles as per official requirement to this establishment as mentioned in the enclosed list for the financial year 2023-24. The quotation should reach the office of the undersigned on or before 2:00 P.M. of 6th April'2023 positively.

TERMS AND CONDITION ARE AS FOLLOWS

1. The sealed envelope containing quotation shall be marked as "Quotation for Stationery Items" and the following documents must be annexed with the quotation.

- a) Copy of Pan Card.
- b) Copy of GST Registration certificate.
- c) Copy of Trade License.

Each page of the documents should be signed by the bidder with seal to establish the Bidders eligibility and its quotation to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/information, the offer may be summarily rejected without making any further reference in this regard.

2. Supply should be made in the office of the undersigned, immediately on receipt of the supply order from the undersigned.
3. Rates of articles should be quoted legibly against each of the items and price quoted should be inclusive of all taxes and delivery charges.
4. Inferior quality articles shall be rejected and no claim shall be entertained.

5. Payment will be made on submission of bills, subject to availability of fund.
6. Each firm/enterprise should have Govt. Registration.
7. Each firm/enterprise should have an account in any Public Sector Bank.
8. Each firm/enterprise will have to submit Tax Clearance Certificate along with the quotation.
9. Rates shall be valid till 31-03-2024 and term of supply may also be extended with the consent of the supplier or may be terminated at any time without any notice.
10. MRP should be shown against every item and every bills and maximum discount should be given on MRP.
11. Supplier may also be asked to supply any other article not mentioned in the enclosed list. In that case the supplier should be paid the market value of the article.
12. The undersigned reserves the right to accept and reject any quotation without assigning any reason

Sd/-

Principal Judge,

Family Court, Barpeta

Principal Judge
Family Court, Barpeta

28/03/23

Memo No.FCB/04/OE/2023/229-230 Barpeta the dated 28th March, 2023

Copy to :-

1. A copy to the "Notice Board" for information.
2. The System Officer, E-Court, Barpeta Judiciary for uploading this notice in the Barpeta Judiciary Website.
3. Guard file.

Principal Judge,

Family Court, Barpeta

Principal Judge
Family Court, Barpeta

28/03/23



OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURT::::::::::: BARPETA

Sl No.	Name of Articles	Quantity	Sl No.	Name of Articles	Quantity
1	F.C. White Paper (Best Quality)	Per Ream	22.	Tube Light Starter	Each
2.	Bali Pen (Best Quality)	Per Dozen	23.	Tube Light frame	Each
3.	Alpin	Per Dozen	24.	Tube Light Chock (Electronic)	Each
4.	White Phenyl 750ml	Each	25.	Sani Fresh (Big Size)	Each
5.	Envelop big size	Per 100	26.	Vim Liquid (500 ml)	Each
6.	Envelop medium size	Per 100	27.	Phenyl 750 ml	Each
7.	Photostat Paper A-4 (75 GSM)	Per Packet	28.	Toilet Brush	Each
8.	Photostat Paper L/S	Per Packet	29.	Harpick Big Size	Each
9.	Mosquito Repellant (refill & machine)	Each	30.	Odonil	Per packet
10.	Stamp Pad Ink	Each	31.	Lizol 1 Ltr.	Each
11.	Stamp Pad big size	Each	32.	Naphthalene (500 gm)	Each
12.	Pen stand with two pens	Each	33.	Bleaching Powder (500 gm)	Each
13	Pen stand with four pens	Each	34.	Citronella	Each
14	Dustbin	Each	35.	Lock & Key (godrej)	Each
	Big Size	Each			
	Medium Size				
	Small Size				
15.	Markin Cloth (red)	Per Metre	36.	Soap	Each
16.	Towel Big Size (B. Dying)	Each	37.	Room Freshner	Each
17.	Towel Medium Size (B. Dying)	Each	38.	Car Freshner	Each
18.	Towl Small Size (B. Dying)	Each	39.	Water Filter (Best quality) 14 ltr	Each
19.	Glue Stick (Medium Size)	Each	40.	Filter Candle	Each
20.	Bulb (CFL)	Each	41	Drinking water Glass (Best quality)	Per Dozen
21.	Tube Light Bulb	Each	42	Screen Cloth (Best quality)	Per Metre

Principal Judge
Family Court, Barpeta
28/03/2023



43.	Broom (Full Jharu)	Each	70.	Stapler Pin (Small)	Per Packet
44.	Dettol Handwash	Each	71.	Paper Weight	Per Dozen
45.	Dettol Liquid	Each	72.	Printed Register	Each
46.	Cup Plate (bone china)	Per set	73.	Printed Court Register 200 pages (Big Size)	Each
47.	Pencil Battery	Each	74.	Printed Court Register 100 pages (Small Size)	Each
48.	Umbrella (Mohendra Dutta)	Each	75.	Paper Cutter	Each
49.	Torch Light (with 3 cell eveready)	Each	76.	Tag	Each
50.	Sealing Wax	Per Packet	77.	Cello Tape (Big Size)	Per piece
51.	White Tape (Ribbon)	Per Roll	78.	Wooden Pencil	Per Packet
52.	Candle Stick	Per Packet	79.	Rope	Per KG
53.	Plastic Bucket	Each	80.	Needle (Big Size)	Each
54.	Plastic mug	Each	81.	Chair Cushion (Kurl on)	Each
55.	Calling Bell	Each	82.	Punching Machine	Each
56.	Calling Bell cordless	Each	83.	Court Diary (400 Sheets)	Each
57.	Tea Pot	Each	84.	Dak Book	Each
58.	Calculator Casio 12 digit	Each	85.	Filling Register	Each
59.	Calculator Casio 8 digit	Each	86.	Court Fee Register	Each
60.	Wall clock	Each	87.	Register (DFC)	Each
61.	File cover with Board (Special)	Each	88.	Copy register	Each
62.	File cover with Board (General)	Each	89.	Toner Xerox Machine	Each
63.	Erase Ex (correction fluid & Dilutor)	Each	90.	Printer Cartiage (Canon/HP)	Each
64.	Coconut Jharu	Per KG	91.	File Ribbon (Red/White)	Each Roll
65.	Flask Milton 1 Ltr.	Each	92.	Computer Blank CD	Per Packet
66.	Knife (Best Quality)	Each	93.	Pen drive 64 G.B., 32 G.B.	Each
67.	Stapler Machine (Big)	Each	94.	Electric Tea Kettle (1 Ltr)	Each
68.	Stapler Machine (Small)	Each	95.	Door Mate	Each
69.	Stapler Pin (Big)	PerPacket	96.	Scissors	Each

Principal Judge
Family Court, Barpeta

4-28/07/23



97.	Yellow Paper (A4 Size)	Per Ream	113.	Anti virus (Quick Heal) double user	Each
98.	Scrubber	Each	114.	Anti virus (Quick Heal) Triple User	Each
99.	Flag (Small and Big Size)	Each	115.	Hand Sanitizer 100 ml	Each
100.	Self Ink stamp pad	Each	116.	Hand Sanitizer 500 ml	Each
101.	Bond Paper	Each	117.	Toner 12 A Blue Streak	Each
102.	Register Rolling 100 pagas	Each	118.	Toner 337 Blue Streak	Each
103.	Register Rolling 200 pagas	Each	119.	Mouse optical prodot usb	Each
104.	Register plain 100 pagas	Each	120.	Keyboard prodot usb	Each
105.	Register plain 200 pagas	Each	121.	Car Shampoo	Each
106.	Foot rest	Each	122.	Thread Mop	Each
107.	Door Stopper	Each	123.	Wiper Plastic	Each
108.	Colin 500 ml	Each	124.	Thermo Scanner	Each
109.	Gems Clip	Packet	125.	Disinfectant spray	Each
110.	Face Mask General	Each	126.	Plastic Mop	Each
110.	Face Mask N-95 Good Quality	Each	127.	Steno Note Book	Each
112.	Anti virus (Quick Heal) Single User	Each	128.	Thread Ball	Per Pcs


Principal Judge
Family Court, Barpeta
28/07/23